

AGM Agenda, July 10th 2015 at 3.30pm
King Alfred Leisure Centre

Present: Christine Laurence (chair), Cliff Jenkins, Daniel Brookbank, Jenny Anderson, Jonathan Dutton, Margaret Pearson, Paul Gillett, Ray Woolven, Steve Evans, Sue Fever, Sue Henning, Sue Joseph

		Action
1.	<p>Introduction & Welcomes. Christine formally welcomed everyone and opened the meeting</p> <p>Paul explained about the need to change the date of the AGM to bring us in line with ESAB's financial year.</p>	
2.	<p>Apologies for absence Chris Baily, Chris Dutton, Christina Mendez, Keith Turner, Liz Porter, Sue Vivian</p>	
3.	<p>Minutes/actions from inaugural meeting (available on request) Members present agreed the minutes as correct. There were no actions arising</p>	

4.	<p>Chairs report. Members received and read the report before the meeting and there were no questions.</p>	
5.	<p>Finance (2014-15 account enclosed) Members had copies of the accounts before the meeting which showed a carry forward of £1,254 at 31st March 2015.</p> <p>LTA funding: Daniel asked if LTA funding was a one off or to be continued. Paul said that it was continuing for 2015-16 but was not at this stage committed for future year. Daniel suggested reapplying for the funding next year</p> <p>Sue Joseph wanted to know how much the tournament cost and asked what the funding was spent on: Paul said the tournament cost approximately £500 which will come into our accounts in this year.</p> <p>Daniel said that he would be happy to help with sourcing funding from the wider Sussex area.</p>	
6.	<p>Committee Elections - Daniel</p> <p>5.1 Current committee: Christine Laurence, Paul Gillett, Sue Fever.</p>	

	<p>5.2 Proposal of new members to committee – Keith Turner and Chris Baily:</p> <p>5.3 Any Other Nominations: Daniel asked members present if there were any other proposals for election to the committee. There were none.</p> <p>Election to committee for those mentioned above was proposed by Daniel and seconded by Ray. Members vote was unanimous.</p>	
7.	<p>Proposal re membership subscriptions The following changes were agreed with a view to review in one year.</p> <p>Membership rates : Membership fee £5 per year. Due to change of year end, it will be a short year. So existing and new members may pay £3 for the period to March 2016</p> <p>New members: First session free. We would expect new members to join club after 3 sessions.</p> <p>Session rates: Fee per session raised to £3 Option to pay £9 standing order per</p>	Review in 12 months

	<p>month. (bank details available from Paul) Note – If you choose to have a standing order you will be expected to stick to it and not vary from month to month.</p> <p>Jonathan expressed that he was concerned about committing to an amount in case there were extra costs incurred due to a move of venue. Paul said this was just an option.</p> <p>A vote of a review in a years time was suggested by Daniel and carried.</p>	
8.	<p>Subsidy Guidelines (see attached) All members had a copy of guidelines before the meeting.</p> <p>Jonathan raised the following concerns about the guidelines:</p> <ul style="list-style-type: none"> • That it was not a policy • That there is a danger of conflict of interest for the committee • That it contained no actual figures <p>Discussion followed.</p> <ul style="list-style-type: none"> • There were concerns that if amounts were stated, the guidelines would need to be updated at every change. 	

<p>The committee felt that it wasn't workable to change guidelines every time significant monies came into STS.</p> <p>A suggestion was made that members be part of consultation about how successful bids were spent</p> <p>The committee felt that it would be difficult and time consuming to discuss with every member each time funding became available. Funds often come with strict spending rules from the funders including a time frame. And any monies not spent according to the rules within the time limits may have to be returned.</p> <p>Spending has to be approved by the whole committee and is not up to individuals.</p> <p>ESAB will also monitor spending as part of their annual audit.</p> <p>Jonathan raised the concern that too much money is being spent on tournaments in one year.</p> <p>Discussion followed: The successful bid from Sport England included £1,300 specifically for this year which was identified to be spent in this year on tournaments.</p>	<p>For discussion at next Committee meeting before going back to funders</p> <p>Committee</p>
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	<p>It was agreed that the committee should go back to the funders and ask if we could transfer some of the monies to 2016. And also if we can change the spending remit.</p> <p>Sue Joseph asked for “transparency” to be clarified. E.g. Do we state names of members who receive individual funding on the accounts?</p> <p>Currently STS does not enter names on the accounts. After discussion it was agreed that STS will in future ask members permission to enter names in the accounts for monies paid.</p> <p>Cliff proposed that we accept the guidelines for a year to see how it goes.</p> <p>Jonathan contested the proposal.</p> <p>Members voted on the proposal to review the Guidelines in 12 months time</p> <p>Result: Proposal: Cliff 2nd: Sue Fever 6 for the proposal 1 against 3 abstentions</p>	<p>to implement action</p> <p>Review guidelines in one year</p>
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	Proposal was carried.	
9.	<p>Communication Christine asked the members if they were happy with the way they received information. All present were happy. All new members are asked preferred format for information. Sue F suggested having a short news update before tennis sessions. It was agreed.</p>	Implement news sessions
10.	<p>Any Other Business</p> <p>Footballers: Christine warned members about the danger of the football session that takes place immediately after STS session at King Alfred. Members should leave the courts quickly.</p> <p>Recruiting: Margaret wanted to know how we recruit. The committee explained that we promote by leaflet, word of mouth, internet, at exhibition, through ESAB and other organisations</p> <p>Recreational Tennis Margaret said that it was important to get</p>	Members be aware

<p>a balance of recreational play and competitive play. She was also concerned that the committee was made up of people who play competitively.</p> <p>The committee said that their aim is to keep a good balance and they understood the importance of both recreational and competitive tennis. However there were no proposals from recreational players for the committee.</p> <p>Venues Christine suggested that we consider making more use of the better facilities at Withdean. Meeting thought worth considering. Committee to review options</p> <p>Eastbourne Sound Tennis Due to successful promotion by STS Eastbourne now have 12 VIP players. A friendly game with them is planned for October</p> <p>Social Event: Jonathan suggested that STS hold a social event during the year.</p> <p>All members agreed this would be a good idea</p>	<p>Committee to review</p> <p>Match plan</p> <p>Organize event</p>
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11.	Date of next AGM Suggested 11 th June 2016	
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